

Notice to All Buena Vista Woods HOA Members
Off-Site Owners and Tenants in Diamond Cove Must Register

According to the Declaration of Covenants and Restrictions in your HOA:

No Owner may lease or rent a residence or Improvement of any nature on any Lot unless such lease is for a minimum term of twelve (12) months. When a residence or Improvement on a Lot is occupied by a lessee, or any other person in the Owner's absence, the Owner shall immediately inform the Association in writing of the names of all such occupants, the dates of their occupancy, a telephone number at which the occupants can be reached, and the address and telephone number at which the Owner can be reached.

Most importantly the owner must provide his address and telephone number to receive certified mail. This is a mandatory registration and will be enforced with legal action for failure to comply.

Off-site Owners or Tenants residing in a home please fill out the form below and fax or send it to the management company at the address on this form along with a copy of the lease.

Owner's Name: _____

Property Address: _____

Owner's Mailing Address for receiving certified mail (not the tenant's address):

Owner's Phone Numbers: _____

Tenant's Names: _____

Tenant's Phone Number: _____

Lease agreement from: _____ to _____

Please mail to: Tonya Martinez, Property Manager
 Community Management Professionals
 5401 S. Kirkman Rd., Suite 450
 Orlando, FL 32819 Telephone: 407-903-9969 ext. 109
Fax to: 407-903-9234
Email to: Tonya@community-mgmt.com